



## LOCAL EARNED INCOME TAX RESIDENCY CERTIFICATION FORM

### TO EMPLOYERS/TAXPAYERS:

This form is to be used by employers and/or taxpayers to report essential information for the collection and distribution of Local Earned Income Taxes. This form must be utilized by employers when a new employee is hired or when a current employee notifies employer of a name and/or address change.

EMPLOYEE INFORMATION - RESIDENCE LOCATION			
NAME (Last, First, Middle Initial)			SOCIAL SECURITY NUMBER
FIRST LINE OF ADDRESS (If PO Box, please include actual street address)			
SECOND LINE OF ADDRESS			
CITY	STATE	ZIP CODE	DAYTIME PHONE NUMBER
MUNICIPALITY (City, Borough, Township)			
COUNTY	PSD CODE <div style="display: flex; justify-content: space-around; width: 100px;"> <span style="border: 1px solid black; width: 20px; height: 20px; display: inline-block;"></span> <span style="border: 1px solid black; width: 20px; height: 20px; display: inline-block;"></span> <span style="border: 1px solid black; width: 20px; height: 20px; display: inline-block;"></span> <span style="border: 1px solid black; width: 20px; height: 20px; display: inline-block;"></span> <span style="border: 1px solid black; width: 20px; height: 20px; display: inline-block;"></span> <span style="border: 1px solid black; width: 20px; height: 20px; display: inline-block;"></span> </div>		TOTAL RESIDENT EIT RATE

EMPLOYER INFORMATION - EMPLOYMENT LOCATION			
EMPLOYER NAME (Use Federal ID Name) DuBois Area Catholic School Inc			EMPLOYER FEIN 25-1101646
FIRST LINE OF ADDRESS (If PO Box, please include actual street address) 200 Central Christian Road			
SECOND LINE OF ADDRESS PO Box 567			
CITY DuBois	STATE PA	ZIP CODE 15801	PHONE NUMBER 814-371-6889
MUNICIPALITY (City, Borough, Township) Sandy Township			
COUNTY Clearfield	PSD CODE <div style="display: flex; justify-content: space-around; width: 100px;"> <span style="border: 1px solid black; width: 20px; height: 20px; display: inline-block; text-align: center;">1</span> <span style="border: 1px solid black; width: 20px; height: 20px; display: inline-block; text-align: center;">7</span> <span style="border: 1px solid black; width: 20px; height: 20px; display: inline-block; text-align: center;">0</span> <span style="border: 1px solid black; width: 20px; height: 20px; display: inline-block; text-align: center;">3</span> <span style="border: 1px solid black; width: 20px; height: 20px; display: inline-block; text-align: center;">0</span> <span style="border: 1px solid black; width: 20px; height: 20px; display: inline-block; text-align: center;">5</span> </div>		MUNICIPAL NON-RESIDENT EIT RATE 1.0%

CERTIFICATION	
SIGNATURE OF EMPLOYEE	DATE
PHONE NUMBER	EMAIL ADDRESS

For information on obtaining the appropriate MUNICIPALITY (City, Borough, Township), PSD CODES and EIT (Earned Income Tax) RATES, please refer to the Pennsylvania Department of Community & Economic Development website:

[www.newPA.com](http://www.newPA.com)  
Select Get Local Gov Support, >Municipal Statistics